

**AUGUST 29, 2016**  
**WILMETTE, IL**  
**REGULAR MEETING**

A regular meeting of the Board of Education was held on Monday, August 29, 2016 at the Mikaelian Education Center, 615 Locust Road, Wilmette, Illinois. President Alice Schaff called the meeting to order at 7: p.m.

Members Present: Alice Schaff, John Flanagin, Tracy Kearney,  
 Cindy Levine, Frank Panzica, Mark Steen

Members Absent: Kimberly Alcantara

Administrators Present: Ray Lechner, Gail Buscemi, Heather Glowacki, Katie Lee,  
 Denise Thrasher

**APPROVE THE MINUTES**

Mr. Steen moved, seconded by Mr. Flanagin, to accept the minutes of the June 27, 2016 Regular and Executive Session meetings. The minutes were approved as submitted by **General Consent**.

**AUDIENCE PRESENTATIONS**

None

**BOARD COMMITTEE REPORTS**

Strategy Committee – Ms. Levine stated the next meeting will be held on Monday, September 19<sup>th</sup>.

Facility Development – Ms. Levine stated the committee met August 18<sup>th</sup> and again prior to this Board meeting. Discussion was held on the learning commons construction at Wilmette Junior High School (WJHS) and Harper. Harper’s learning commons ribbon cutting ceremony took place August 24<sup>th</sup>. WJHS ribbon cutting ceremony is scheduled for September. Future construction projects were discussed including future learning commons at McKenzie and Romona, boiler replacement at the junior high, and roof replacement at McKenzie. Ms. Levine said the committee also considered a proposal by Ingersoll Rand regarding performance contracting to enable synergies and efficiencies in the District. The committee continues to review the projects under discussion. The next meeting is tentatively scheduled on Monday, September 12<sup>th</sup>.

Insurance Advisory Committee – Mrs. Kearney stated the next meeting is in October 17<sup>th</sup> at MEC.

Community Review Committee – Ms. Levine stated the CRC met July 11<sup>th</sup> and August 1<sup>st</sup>. The committee chose to study *School Climate* as the topic for this year. The committee will concentrate on two of the four recognized essential dimensions of School Climate: interpersonal relationships with a focus on diversity, and safety with a focus on social conflict and anti-bullying. The next meeting is September 12<sup>th</sup>.

Educational Foundation - Mrs. Schaff stated the next meeting is on September 14<sup>th</sup>.

WCSEA – Mrs. Kearney stated the next meeting is on November 14<sup>th</sup> at MEC.

School Finance – Mr. Flanagin stated the committee met earlier today and discussed performance contracting, a model approach to finance upgrades to energy infrastructures in District buildings. The committee had presentations on the interfund loan resolution, tax compliance notification, and treasurers bond renewal. The committee also reviewed changes in FY17 final budget. The next meeting is on September 12<sup>th</sup>.

## **Board Agenda Items**

### **Legislative Update**

Mrs. Kearney reported on June 30<sup>th</sup> the State approved a FY17 elementary and secondary education budget including a \$361M increase over FY16. Illinois legislators and the Governor reached a tentative agreement, Senate Bill 2047, to cover the per pupil statutory foundation level of \$6,119 and added \$250M in equity grants directed toward high poverty districts. Mrs. Kearney noted Illinois State Board of Education (ISBE) posted district-by-district General State Aid equity grant allocations for FY17. District 39 will receive \$144,000 less than expected/budgeted for FY17. The General Assembly approved a “Stop Gap” six-month budget. Legislators will continue meeting to have a full year budget ready for vote in November and December. Governor Rauner held the first bipartisan school funding reform commission to revamp the school funding formula. A recommendation is expected by February, 2017. Illinois has not revised its school funding formula since 1997. Each district was to receive \$6,119 per student from local and state funding, which hasn’t happened for several years as the General Assembly hasn’t appropriated enough money to meet the foundation level. Schools have received a lower pro-rated amount, approximately 89% of the foundation level, since 2011-2012. The debate is whether to hold harmless wealthier school districts that may lose State funding, noting this would require an increase in total amount of money for education.

Dr. Lechner noted the State no longer requires high schools to administer the Partnership for Assessment of Readiness for College and Careers (PARCC) test. He and township colleagues are working to have the PARCC testing requirement eliminated for elementary districts as well.

## **INFORMATION ITEMS**

### **A. Written Communication**

The Board did not receive any written communication since the last Board meeting.

### **B. Administrative Announcements**

Dr. Lechner announced opening day events included new teacher orientation, paraprofessional training day, and State mandated staff trainings. He noted the all staff annual District-wide Institute Day was held on August 23<sup>rd</sup> with keynote speaker Pat Savage Williams who lectured on the culture of diversity and inclusiveness within schools. Wednesday, August 24<sup>th</sup> students returned for the first half-day of school.

Dr. Lechner stated construction projects completed over the summer were Learning Commons at Wilmette Junior High School and Harper. Harper held their ribbon cutting on August 24<sup>th</sup>. The junior high’s ribbon cutting will take place in September.

Dr. Lechner stated the District received a FOIA from Katherine Smyser of NBC requesting any/all lease agreements for cellular antennae and/or towers on District 39 school property and amounts paid to the District by telecommunications companies. (The District had none to report.)

## C. Strategic Plan Updates

### 1. Response to Community Review Committee (CRC) Report

Dr. Lechner stated this report is the Superintendent's response to the CRC Report, "A Year of Reflection," that was presented to the Board of Education in May. In conducting the CRC's self-reflection, the committee identified significant diversity among their reports, and recommended developing a standard rubric for report writing. They also established a standard review cycle. In conjunction with the CRC's plan the Board established a Board Strategy committee that will coordinate strategic planning efforts with the CRC.

### 2. Response to Board Questions about Evolving Student Growth Model

Ms. Lee presented this report in response to questions posed on June 27, 2016 by the Board of Education regarding the District's evolving student growth model and how growth target ranges were established. She shared that this investigative and reflective process is ongoing and District 39 is committed to continue this investigation. To begin, she shared that local growth target ranges were established through an analysis of seven years of local Performance Series data by, data consultant, Mr. Earvolino. These growth target ranges will assist in exploring how District 39 identifies level of growth expectations as below, meets, and above. Ms. Lee also explained that many factors including non-cognitive factors such as motivation, academic mindsets, and behaviors contribute to a comprehensive set of student data in order to explain student growth. She shared that the district will continue this investigation by piloting the established growth target ranges.

Board questions included using a metric to identify students in the lower quartile; use of local standards and emphasize growth rather than achievement; the model being a localized splined fitting of data or variance of data; how new growth data would be analyzed; utilizing Response to Intervention (RTI) data.

### 3. Technology Infrastructure & 1:1 Learning Update

Dr. Lechner reported that all the work for "Phase II" of the network infrastructure project was completed by Heartland Business Systems this summer. The 5<sup>th</sup> - 8<sup>th</sup> grades 1:1 program is entering its final year of implementation. Mr. DeMonte noted the iPad distribution process was improved and included detailed discussions on student responsibilities and expectations.

## D. Annual Business

### 1. Enrollment Update

Each August the District provides an update on student enrollment. District 39 has 3,623 students registered for this school year. Overall, the number of teachers needed decreased by two this year due to Central and Harper only have three sections of kindergarten.

### 2. Annual Tax Compliance Notification

Annually, the Business Manager reviews the District's contracts and expenditure records to assure the Tax Advantaged Obligations comply with federal requirements. This is an annual public notice indicating the District is compliant.

### 3. Annual State of Illinois School Treasurer Bond Renewal

Dr. Lechner stated this is an annual insurance renewal. ISBE requires 25% of our highest cash balance throughout the fiscal year. The insurance bond is for \$13M.

4. FY16 Administrator and Teacher Salary & Benefits Report (ATSB)  
Dr. Lechner stated each year the District presents and posts administrator and teacher salaries and benefits.
5. FY16 Resolution Authorizing an Interfund Loan from the Educational Fund to the Operations and Maintenance Fund  
Dr. Lechner explained the short-term interfund loan would be transferred from the Educational Fund to the Operations and Maintenance Fund to permit timely payment of construction related expenses. The short-term loan is necessary to maintain adequate cash flow and fund balances.
6. Support Staff Union Letter of Agreement  
The Letter of Agreement for a Sustainability Liaison includes a \$2,500 stipend to coordinate the work between food services and Curriculum & Instruction (C&I). Lisa Winter, the Food Service Coordinator, will assume these responsibilities and will work with Julie Anderson, the C&I Coordinator in charge of sustainability.

### **E. Board Policy Review**

1. First Reading of Revised Students Policies 7:15; 7:20; 7:30; 7:35; 7:40; 7:50; 7:70; and 7:90  
Dr. Lechner noted this year administration will review/revise Section 7 of the Board of Education Policies. Section 7 focuses on students. As part of the revisions, it was recommended that Policies 7:40 and 7:90 be renamed to reflect the new content of the information within the policy. The suggested revisions are a result of recommendations by model PRESS policies, the district attorney, and Dr. Denise Thrasher. Board members submitted recommended edits to first read policies.

### **AUDIENCE PRESENTATIONS**

None

### **ACTION ITEMS**

#### **Consent Agenda**

Mr. Steen moved, seconded by Mr. Flanagan, to approve the Personnel Report dated August 29, 2016, which included certified part-time reemployment of **Ann Norton**, effective August 22, 2016; certified full-time employment **Kimberly Albrecht**, effective August 22, 2016; **Krystina Andreoli**, effective August 22, 2016; **Rebecca Bennett**, effective August 22, 2016; **Rebecca Berndt**, effective August 22, 2016; **Anne Bishop**, effective August 22, 2016; **Christian Brady**, effective August 22, 2016; **Elisabeth Collins**, effective August 22, 2016; **Jessica Cotton**, effective August 22, 2016; **Elizabeth Facchini**, effective August 22, 2016; **Austin Gregorcy**, effective August 22, 2016; **Chelsea Halweg**, effective August 16, 2016; **Megan Hinton**, effective August 22, 2016; **Timothy Howard**, effective August 24, 2016; **Jean Kong**, effective August 22, 2016; **Stacy Levine**, effective August 22, 2016; **Irene Lo**, effective August 22, 2016; **Michelle Mkrdichian**, effective August 22, 2016; **Valentina Moroz**, effective August 22, 2016; **Kathryn Neumann**, effective August 22, 2016; **Jamie Parker**, effective August 22, 2016; **Ally Rappaport**, effective August 22, 2016; **Sarah Richards**, effective August 22, 2016; **Kristy Rieger**, effective August 22, 2016; **Catherine Rollings**, effective August 22, 2016; **Sarah Samborn**, effective August 22, 2016; **Maia Snyder**, effective August 22, 2016; **Andrew Wallace**, effective August 22, 2016; **Jennifer Wooldridge**, effective August 22, 2016; educational support personnel full-time reemployment of **Hyunsook Christine Chang**, effective August 19, 2016; **Melanie Eckert**, effective August 19, 2016; **Esther Page**, effective August 19, 2016; **Michael Seitzinger**, effective August 19, 2016; **Derek Southard**, effective August 24, 2016; educational support personnel part-time reemployment of **Patricia Murphy**, effective August 19, 2016; educational support personnel full-time employment of **Madeline Bednar**, effective August 19, 2016; **Claire Bellendir**, effective August 19,

2016; **Rachel Berzon**, effective August 19, 2016; **Maria Bock**, effective August 19, 2016; **Ada Carrillo Pivaral**, effective August 19, 2016; **Isaac Ewuoso**, effective August 19, 2016; **Jo Hammerman**, effective August 19, 2016; **Brooke Helpley**, effective August 23, 2016; **John Jacobs**, effective August 19, 2016; **Ingrid Ippach**, effective August 24, 2016; **Claire Jaeger**, effective August 19, 2016; **Janine Laverdiere**, effective September 1, 2016; **Eve Loumpouridis**, effective August 29, 2016; **Alana Miller**, effective August 19, 2016; **Jane Rhee**, effective August 19, 2016; **Vicki Simkins**, effective August 19, 2016; **Joanna Vega Rojas**, effective August 19, 2016; **Sarah Wenning**, effective August 22, 2016; **Lauren Wenzel**, effective August 19, 2016; **Kathleen Yagihashi**, effective August 19, 2016; **Holly Zimmerman**, effective August 19, 2016; educational support personnel part-time employment of **Linda Garcia**, effective August 19, 2016; **Loueva Smith**, effective August 19, 2016; **Allison Zoellner**, effective August 19, 2016; temporary employment of **Robin Kane**, effective August 24, 2016; **Tasha Laboy**, effective August 24, 2016; **Stephanie Somoo**, effective August 24, 2016; certified resignation of **Christina Barbaric**, effective August 12, 2016; educational support personnel resignation of **Catherine Alexandru**, effective August 10, 2016; **Jose Bermudez**, effective July 28, 2016; **Dawn Cwiakala**, effective August 2, 2016; **Michelle Ginsberg**, effective July 6, 2016; **Sarah Gould**, effective August 3, 2016; **Patrice Hulseman**, effective August 10, 2016; **Stephanie Johnson**, effective August 12, 2016; **Laura Kachtou**, effective August 5, 2016; **Erica Miller**, effective August 4, 2016; **Andrea Montgomery**, effective August 9, 2016; **Megan Roberts**, effective August 3, 2016; **Laketa Simpson**, effective July 1, 2016; **Mary Sugrue**, effective August 15, 2016; **Karch Weyermuller**, effective August 3, 2016; **Trent Weyermuller**, effective July 27, 2016; **Allison Zoellner**, effective August 25, 2016; **Tami Zylka**, effective September 16, 2016; tenured leave of absence of **Employee 13450**, for the 2016-17 school year; personnel agreement: to approve the personnel agreement between **Employee 15050** and the Board of Education dated June 29, 2016: to adopt the Annual Budget for Wilmette Public Schools, Cook County District 39 as presented in the report dated August 29, 2016 reflecting all anticipated revenues and expenditures for a period extending from July 1, 2016 through June 30, 2017: to adopt the Wilmette Community Special Education Agreement annual budget, as presented in the report dated August 29, 2016, reflecting all anticipated revenues and expenditures for a period extending from July 1, 2016 through June 30, 2017: to approve the annual renewal dated August 29, 2016 of the State of Illinois School Treasurer Bond in the amount of \$13,000,000.00: to approve the resolution dated August 29, 2016, authorizing an interfund loan from the Educational Fund to the Operations and Maintenance Fund: to approve the Support Staff Union (SSU) Letter of Agreement dated August 29, 2016, modifying Appendix D: Stipends and Extra Duties to include a \$2,500 stipend for a Sustainability Liaison: to approve as first read revised Board of Education Policies 7:15 Student and Family Privacy Rights; 7:20 Harassment of Students; 7:30 Areas of Attendance; 7:35 Assignment to Teachers and Classes; 7:40 Promotion/Retention/Acceleration; 7:50 School Admissions; 7:70 Registration; and 7:90 Attendance Excuses: to approve the accounts payable for bills listed between June 28, 2016 – July 25, 2016 in the following amounts: Educational Fund \$1,169,528.03; O & M Fund \$56,229.12; Debt Service Fund \$317,490.00; Transportation Fund \$36,295.11; total all funds: \$1,579,542.26: to approve the accounts payable for bills listed between July 26, 2016 – August 29, 2016 in the following amounts: Educational Fund \$222,797.00; O&M Fund \$212,889.43; Transportation Fund \$44,729.37; Capital Projects Fund \$475,830.00; Tort Fund \$87,135.50; total all funds: \$1,043,381.30: approve the manual checks issued between June 28, 2016 – July 25, 2016 in the following amounts: Educational Fund \$492,719.06; O & M Fund \$438,965.55; Transportation Fund \$2,936.96; Tort Fund \$1,337.00; total all funds: \$935,958.57: to approve the manual checks issued between July 26, 2016 – August 29, 2016 in the following amounts: Educational Fund \$418,570.64; O & M Fund \$27,241.20; Transportation Fund \$4,803.52; total all funds: \$450,615.36.

On a roll call vote on the motion, voting “yea” – John Flanagin, Tracy Kearney, Cindy Levine, Frank Panzica, Mark Steen, Alice Schaff; voting “nay” – none; absent – Kimberly Alcantara: **Motions Carried.**

## CONFERENCE ITEMS

### Old Business

None

### New Business

None

### Good and Welfare

Mr. Steen noted his pleasure in attending District 39 opening day events. He said the faculty and staff were extremely enthusiastic and he enjoyed the speakers.

Mr. Steen moved, seconded by Mr. Flanagin, to adjourn to executive session to discuss collective bargaining.

On a roll call vote on the motion, voting “yea” – John Flanagin, Tracy Kearney, Cindy Levine, Frank Panzica, Mark Steen, and Alice Schaff; voting “nay” – none; absent – Kimberly Alcantara; **Motion Carried.**

The meeting adjourned to executive session at 8:07 p.m. and returned to the regular meeting of the Board of Education at 9:33 p.m.

Being no further business, Mr. Steen moved, seconded by Mr. Flanagin, to adjourn the regular meeting of the Board of Education. It adjourned at 9:34 p.m. by **General Consent.**

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President

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Secretary