

**ACTION ITEM**

**Date:** June 19, 2017

**To:** Raymond E. Lechner, Ph.D.  
Superintendent

**From:** Gail F. Buscemi  
Business Manager

**Subject:** Resolution Authorizing July Bill Payments

**Proposed Action by Board of Education**

Adopt the attached resolution authorizing payment for goods and services between now and the next Board meeting scheduled for August 28, 2017.

**Background**

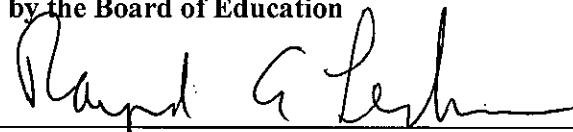
It is expected that the Board will be obligated to make payment of various recurring bills and previously approved construction-related services and materials during the month of July. If approved tonight, the Board will not need to have a meeting during the month of July in order to approve such payments. All payments made pursuant to this Resolution shall be presented to the Board for ratification at its August 2017 Board meeting.

Attached are copies of the Resolution authorizing payments to enable the treasurer to fulfill the payment of necessary financial obligations between the June 19, 2017 and August 28, 2017 Board meetings.

**GB/mae**

**Attachments**

**Recommended for approval  
by the Board of Education**



---

**Raymond E. Lechner, Ph.D.,  
Superintendent**

**RESOLUTION**  
**OF THE BOARD OF EDUCATION OF**  
**WILMETTE PUBLIC SCHOOLS DISTRICT NO. 39**

**AUTHORIZING PAYMENTS**

**WHEREAS**, Board Policy 4:50 provides that the Board will authorize payment for goods and services:

1. contracted for within budgetary limits;
2. purchased according to relevant purchasing policies and regulations; and
3. certified by the Superintendent or designee as having been received in acceptable condition; and

**WHEREAS**, Board Policy 4:50 further provides, in accordance with Sections 16-8 and 10-20.19 of the *School Code* (105 ILCS 5/16-8, 10-20.19) that the Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, health insurance premiums, utility bills, and other recurring bills; and

**WHEREAS**, at its meeting of February 27-April 25, 2017, the Board awarded various contracts for construction services, and the Board has also awarded a contract for construction management services and a contract for construction architecture services, and has provided for payments pursuant to all such contracts within its annual budget; and

**WHEREAS**, it is expected that the Board will be obligated to make payments pursuant to the foregoing contracts during the month of July; and

**WHEREAS**, it is expected that the Board will be obligated to make payment of various other recurring bills during the month of July; and

**WHEREAS**, the Board will not have a meeting during the month of July at which to timely approve such payments.

**NOW, THEREFORE**, it is hereby resolved by the Board of Education of Wilmette Public Schools District No. 39, Cook County, Illinois that:

**Section 1:** The Treasurer is hereby authorized to make payments on invoices and vouchers from the contractors providing construction-related services and materials listed below between now and the next Board meeting, provided as follows:

- a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts for services and materials previously approved by the Board; and
- b) the Superintendent shall have the invoices and vouchers reviewed and checked before payment.
- c) contractors for which payments are authorized upon payroll approval by the Construction Manager are as follows:
  - 1) Amber Mechanical Inc.
  - 2) American Electric Co.
  - 3) Monarch Construction Co.
  - 4) Olson Roofing Co., Inc.
  - 5) Shoreline Electric Co.
- d) additional contractors for which payments are authorized are as follows:
  - 1) Nicholas & Associates, Inc., as Construction Manager
  - 2) STR Partners LLC, as Architect
  - 3) The Trane Co. Inc.

**Section 2:** The Treasurer is also authorized to make payments between now and the next Board meeting, upon certification of amounts by the Superintendent (as Board Secretary), of Social Security and other taxes, wages, pension contributions, health insurance premiums, utility bills, and other recurring bills, including, but not limited to, the following:

- a) Amalgamated Bank of Chicago, Bond Series 2010
- b) First Eagle Bank, Capital Lease
- c) District revolving accounts at American Express, Home Depot, Sam's Club, Staples Credit Plan Inc., Super Valu-Jewel, Amazon.Com, and Millen Hardware
- d) North Shore Transit, Inc. for transportation services
- e) Sysco Food Services-Chicago for cafeteria supplies
- f) TriMark Marlin for cafeteria equipment
- g) Apple Computer Inc.
- h) Hodges, Loizzi, Eishenhammer, Rodick & Kohn LLP, Franczek Radelet P.C. and Robbins Schwartz for legal services
- i) School Employees Loss Fund (SELF) for annual insurance renewal
- j) CCC Technologies for new phone system
- k) Annual technology subscriptions with All Covered, Brainpop, BrightArrow Technologies, BrightBytes, CDWG, Companion Corporation, eduClimber, Enchanted Learning, Encyclopaedia Britannica, FileMaker, Frontline Technologies, Gale, Knovations, LogicMonitor, PowerSchool, Sentinel Technologies, School Messenger and Schoology.

**Section 3:** All payments made pursuant to this Resolution shall be presented to the Board for ratification at its August, 2017, Board meeting.

**Section 4:** The Treasurer is directed to implement this Resolution.

**Section 5:** This Resolution shall take effect immediately upon adoption.

Adopted this 19<sup>th</sup> day of June, 2017, by the following roll call vote:

**AYES:**

**NAY:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**President, Board of Education**

**DATE:**  
\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Secretary, Board of Education**

**DATE:**  
\_\_\_\_\_