

ACTION ITEM

Date: June 18, 2018

To: Raymond E. Lechner, Ph.D.
Superintendent

From: Gail F. Buscemi
Business Manager

Subject: Resolution Authorizing July Bill Payments

Proposed Action by Board of Education

Approve the attached resolution authorizing payment for goods and services between now and the next board meeting scheduled for August 27, 2018.

Background

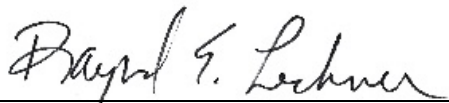
The board will not be meeting in July, however District 39 will be obligated to make payment of various recurring bills and previously approved construction-related services. All payments made pursuant to this resolution shall be presented to the board for ratification at its August 27, 2018 board meeting.

Attached are copies of the resolution authorizing payments to enable the treasurer to fulfill the payment of necessary financial obligations between the June 18, 2018 and August 27, 2018 board meetings.

GB/mae

Attachments

**Recommended for approval
by the Board of Education**



**Raymond E. Lechner, Ph.D.,
Superintendent**

RESOLUTION
OF THE BOARD OF EDUCATION OF
WILMETTE PUBLIC SCHOOLS DISTRICT NO. 39
AUTHORIZING PAYMENTS

WHEREAS, Board Policy 4:50 provides that the Board will authorize payment for goods and services:

1. contracted for within budgetary limits;
2. purchased according to relevant purchasing policies and regulations; and
3. certified by the Superintendent or designee as having been received in acceptable condition; and

WHEREAS, Board Policy 4:50 further provides, in accordance with Sections 16-8 and 10-20.19 of the *School Code* (105 ILCS 5/16-8, 10-20.19) that the Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, health insurance premiums, utility bills, and other recurring bills; and

WHEREAS, at its meeting of February 26, 2018, the Board awarded various contracts for construction services, and the Board has also awarded a contract for construction management services and a contract for construction architecture services, and has provided for payments pursuant to all such contracts within its annual budget; and

WHEREAS, it is expected that the Board will be obligated to make payments pursuant to the foregoing contracts during the month of July; and

WHEREAS, it is expected that the Board will be obligated to make payment of various other recurring bills during the month of July; and

WHEREAS, the Board will not have a meeting during the month of July at which to timely approve such payments.

NOW, THEREFORE, it is hereby resolved by the Board of Education of Wilmette Public Schools District No. 39, Cook County, Illinois that:

Section 1: The Treasurer is hereby authorized to make payments on invoices and vouchers from the contractors providing construction-related services and materials listed below between now and the next Board meeting, provided as follows:

- a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts for services and materials previously approved by the Board; and
- b) the Superintendent shall have the invoices and vouchers reviewed and checked before payment.
- c) contractors for which payments are authorized upon payroll approval by the Construction Manager are as follows:
 - 1) Dekalb Mechanical
 - 2) Elens and Malchin Roofing
 - 3) Hartwig Plumbing & Heating
 - 4) Krull Window Company, Inc.
 - 5) McKinney Steel
 - 6) Monarch Construction Co.
 - 7) MPZ Masonry
 - 8) Nelson Fire Protection
 - 9) Olson Roofing Co., Inc.
 - 10) RB Construction
 - 11) Riemer Engineering
 - 12) Shoreline Electric Co.
 - 13) Hepa Inc.
- d) additional contractors for which payments are authorized are as follows:
 - 1) Nicholas & Associates, Inc., as Construction Manager
 - 2) STR Partners LLC, as Architect
 - 3) World Security & Control Inc.
 - 4) Krisch Land Surveying, LLC
 - 5) GEI Consultants, Inc.
 - 6) CW Burns Co Inc

Section 2: The Treasurer is also authorized to make payments between now and the next Board meeting, upon certification of amounts by the Superintendent (as Board Secretary), of Social Security and other taxes, wages, pension contributions, health insurance premiums, utility bills, and other recurring bills, including, but not limited to, the following:

- a) Amalgamated Bank of Chicago, Bond Series 2010
- b) District revolving accounts at American Express, Home Depot, Sam's Club, Staples Credit Plan Inc., Super Valu-Jewel, Amazon.Com, and Millen Hardware
- c) North Shore Transit, Inc. for transportation services
- d) Sysco Food Services-Chicago for cafeteria supplies
- e) TriMark Marlin for cafeteria equipment
- f) Apple Computer Inc.
- g) Hodges, Loizzi, Eishenhammer, Rodick & Kohn LLP, Franczek Radelet P.C. and Robbins Schwartz for legal services
- h) School Employees Loss Fund (SELF) for annual insurance renewal

i) Annual technology subscriptions with Current Technologies, Brainpop, BrightArrow Technologies, CDWG, Cengage, Companion Corporation, EBSCO, eduClimber, Enchanted Learning, Encyclopaedia Britannica, FileMaker, Frontline Technologies, Heartland Business Systems, Illini Cloud, JAMF Software LLC, LogicMonitor, Movie Licensing USA, Nearpod Inc, PowerSchool, Raptor Technologies, LLC, Redsky, Sentinel Technologies, Typing Club, School Messenger, Schoology, West Interactive Services Corporation, SurveyMonkey.Com LLC, Virginia Department of Education ITSavy, and ZenDesk, Inc.

Section 3: All payments made pursuant to this Resolution shall be presented to the Board for ratification at its August, 2018, Board meeting.

Section 4: The Treasurer is directed to implement this Resolution.

Section 5: This Resolution shall take effect immediately upon adoption.

Adopted this 18th day of June, 2018, by the following roll call vote:

AYES:

NAY:

ABSENT:

APPROVED:

President, Board of Education

DATE:

ATTEST:

Secretary, Board of Education

DATE:
