

DEPARTMENT OF FINANCE & OPERATIONS
Wilmette Public Schools

ACTION ITEM

Date: August 27, 2018
To: Raymond E. Lechner, Ph.D.
Superintendent
From: Ellen Crispino
Interim Business Manager
Subject: August Manual Checks

Proposed Action by Board of Education

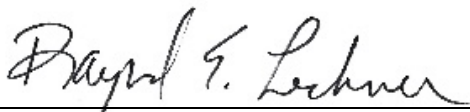
Approve the manual checks issued between July 24, 2018 and August 27, 2018 in the following amounts:

Educational Fund	\$345,321.63
O & M Fund	2,538.30
Debt Service	5,191.69
TOTAL ALL FUNDS:	\$353,051.62

Background

The above amounts represent manual checks issued July 24, 2018 and August 27, 2018. A complete listing is enclosed for board review.

**Recommended for approval
by the Board of Education**



Raymond E. Lechner, Ph.D.
Superintendent

WILMETTE PUBLIC SCHOOLS
DISTRICT #39

MANUAL CHECKS
JULY 24, 2018 – AUGUST 27, 2018

WILMETTE PUBLIC SCHOOL DISTRICT 39
 MANUAL CHECKS REPORT 7/24/18-8/27/18

CHECK NUMBER	VENDOR	PO NUMBER	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	ACCOUNT NUMBER	AMOUNT
122835	Albertsons/Safeway	0	SEP SUPPLIES	08/03/18	185144	10E000 1600 4000 00 000000	1,074.57
	Albertsons/Safeway Total						1,074.57
122836	American Express Co	0	SEMINAR TRAVEL EXPENSES, HR SUPPLIES, ANNUAL MEMBERSHIP FEE	08/03/18	72418	10E000 2320 6400 00 000000	95.00
122836	American Express Co	0	SEMINAR TRAVEL EXPENSES, HR SUPPLIES, ANNUAL MEMBERSHIP FEE	08/03/18	72418	10E000 2642 3500 00 000000	230.00
122836	American Express Co	0	SEMINAR TRAVEL EXPENSES, HR SUPPLIES, ANNUAL MEMBERSHIP FEE	08/03/18	72418	10E000 2320 3322 00 000000	887.43
	American Express Co Total						1,212.43
122837	AT&T Mobility	0	PHONE SERVICES 6/12/18-7/11/18	08/03/18	82739075207192000	20E000 2540 3401 00 000000	506.39
	AT&T Mobility Total						506.39
122841	Blue Cross Blue Shield of IL	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4562 0000 74 000000	294,871.00
122841	Blue Cross Blue Shield of IL	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10E000 2900 2000 00 000000	10,169.12
	Blue Cross Blue Shield of IL Total						305,040.12
122848	Corner Bakery	0	MEETING SUPPLIES	08/17/18	82118	10E109 2410 4020 00 000000	76.00
	Corner Bakery Total						76.00
122842	Guardian-Appleton	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4562 0000 76 000000	20,045.74
122842	Guardian-Appleton	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10E000 2900 2000 00 000000	359.49
	Guardian-Appleton Total						20,405.23
122847	Hastings, Daniel	0	LUNCH REFUND	08/13/18	60618	10R202 1611 0000 00 000000	47.65
	Hastings, Daniel Total						47.65
122838	Home Depot Credit Services	0	O&M SUPPLIES	08/03/18	6035322502019960	20E000 2540 4100 00 000000	1,486.12
122838	Home Depot Credit Services	0	O&M SUPPLIES	08/03/18	6035322502019960	20E202 2540 4100 00 000000	48.04
	Home Depot Credit Services Total						1,534.16
122839	Lalo's Mexican Restaurant	0	MEETING SUPPLIES	08/03/18	72718	20E000 2541 4100 00 000000	497.75
	Lalo's Mexican Restaurant Total						497.75
122843	Madison National Life	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4563 0000 71 000000	4,588.56
122843	Madison National Life	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4563 0000 74 000000	2,031.13
122843	Madison National Life	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4560 0000 00 000000	2,588.91
	Madison National Life Total						9,208.60
122833	Miller and Steeno, P.C.	0	PAYROLL ACCRUAL	07/27/18	20180727ADWAG1	10L000 4593 0000 75 000000	140.20
122846	Miller and Steeno, P.C.	0	PAYROLL ACCRUAL	08/13/18	20180813ADWAG1	10L000 4593 0000 75 000000	140.20
	Miller and Steeno, P.C. Total						280.40
122844	NCPERS - IL IMRF	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4563 0000 72 000000	64.00
	NCPERS - IL IMRF Total						64.00
122849	Panera Bread	0	MEETING SUPPLIES	08/17/18	81618	10E000 2620 4020 00 000000	414.02
122850	Panera Bread	0	MEETING SUPPLIES	08/17/18	8162018	10E000 2620 4020 00 000000	265.47
122851	Panera Bread	0	MEETING SUPPLIES	08/17/18	81618	10E000 2620 4020 00 000000	131.93
	Panera Bread Total						811.42
122840	Reserve Account	0	POSTAGE	08/03/18	46764940	10E000 2630 3400 00 000000	1,500.00
	Reserve Account Total						1,500.00
122832	SELF	0	WORKERS COMPENSATION 7/1/18-7/1/19	07/31/18	71318	80E000 2364 3800 00 000000	-91,720.00
122834	SELF	0	WORKERS COMPENSATION 7/1/18-7/1/19	07/31/18	71318	80E000 2364 3800 00 000000	91,720.00
	SELF Total						0.00
122845	Vision Service Plan	0	INSURANCE PREMIUM AUGUST	08/08/18	80118	10L000 4562 0000 77 000000	606.48
	Vision Service Plan Total						606.48
201800129	Benefit Advantage	0	TOTAL HRAS JULY	07/31/18	73118	10E000 2900 2000 00 000000	2,246.69
	Benefit Advantage Total						2,246.69
201800147	Revtrak Inc	0	CREDIT CARD FEES JULY	07/31/18	73118	10E000 2520 6410 00 000000	2,420.69
201800147	Revtrak Inc	0	CREDIT CARD FEES JULY	07/31/18	73118	40E000 2550 6410 00 000000	5,191.69
	Revtrak Inc Total						7,612.38
181900024	Lechner, Raymond	0	PROFESSIONAL DUES	08/03/18	71818	10E000 2320 4000 00 000000	375.00
	Lechner, Raymond Total						375.00
122571	Weisenberger, M. Christine	0	LUNCH REFUND	08/13/18	60618	10R202 1611 0000 00 000000	-47.65

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CHECK NUMBER	VENDOR	PO NUMBER	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	ACCOUNT NUMBER	AMOUNT
	Weisenberger, M. Christine Total						-47.65
	Grand Total						\$353,051.62