

Registration/Fees

Children may be registered for any number of days per week, or they may attend on an intermittent basis. For social reasons, we ask parents to specify the days their child will participate on the enrollment form, but we understand these days may vary.

Registration obligates parents to pay for a full semester of service. Payment in full for the first semester is due at the time of registration. Fees for the second semester will be due no later than the first day of the second semester.

Refunds

No refunds are given if children do not participate due to vacation, illness or other before-school programs. No refunds are given after the program begins unless student dismissal is required for behavioral reasons. Staff members are hired based on the number of students registered; therefore, registration obligates parents to pay for one full semester of service. The first semester begins on the first day of school in District 39.

Any changes in plans for children attending the before-school program must be communicated to the program coordinator.



Program Locations

Central School
910 Central
Early Birds 512-6174

McKenzie School
649 Prairie
Early Birds 512-6312

Harper School
1101 Dartmouth
Early Birds 512-6212

Romona School
600 Romona Road
Early Birds 512-6412

Highcrest Middle School
569 Hunter Road
Early Birds 512-6630

Pay online at:
<http://wilmette.revtrak.net>

For more information:

Mary Ann Esler, Program Coordinator
(847)-512-6036
Fax: (847)-256-1782
eslerm@wilmette39.org

2016-17 Fees Per Semester

1 Day	\$147.00
2 Days	\$275.00
3 Days	\$371.00
4 Days	\$468.00
5 Days	\$585.00

First semester begins August 24, 2016.
Second semester begins January 26, 2017.

2016-2017 Before School Child Care Early Birds Program



**Central
Harper
McKenzie and
Romona Elementary Schools and
Highcrest Middle School**
Grades kindergarten through sixth

Wilmette Public Schools District 39
615 Locust Road
Wilmette, IL 60091

Philosophy

The care and education of children is a society's single most important task. To help meet this responsibility, Wilmette Public Schools provides a before-school child care program for District 39 children in grades K-6.

Children benefit greatly from loving, supportive relationships with caring adults. The staff of the Before School Child Care Program is committed to providing children with leadership, structure and guidance within an organized and stable environment.

Program

The Before School Child Care Program provides children with convenient early morning care in their own schools. The program offers children an opportunity for imaginative and unstructured play. Child initiated activities such as puzzles, games, reading, doll play, and block building are positive, creative outlets for children. Materials for simple art and craft projects are provided. Children may also use this time to complete homework.

Gym and Outdoor Play

Each child care site has access to the school's gym or playground for 30 minutes a day. Children enjoy the freedom of outdoor play on warm, sunny days while the gym provides a comfortable place for large motor activity during less pleasant weather. We encourage children to take part in physical play during this period and while most children seem to crave it, participation is entirely voluntary.

Access

Access procedures for child care vary from school to school. You will be given complete details upon registration. Please call Mary Ann Esler at 847-512-6036 or email eslerm@wilmette39.org for more information.

Supervision

Qualified adults supervise the children with an approximate ratio of 10 to 1 students to staff.

Sign-In

Because of the early hour, parents must bring children directly to the cafeteria and sign them in. There are no exceptions to this rule and it will be strictly enforced. Reasonable accommodations are available upon request. Contact the program coordinator: eslerm@wilmette39.org or 847-512-6036

Emergencies

At the time of registration, parents complete an emergency form. If minor injury occurs, such as a cut or bruise, first aid is given. If a true emergency occurs, the following steps are taken:

1. Call the paramedics.
2. Try to reach the parents or the emergency contact person.
3. Paramedics and a staff member take the child to the hospital
4. Nothing except lifesaving measures are taken until a parent is reached. The child must be released to a parent from the hospital.

Insurance

Wilmette Public School District 39 does not assume responsibility for injuries, accidents or loss of personal property that may occur at the Before School Child Care Program.

Limitations

The before school program reserves the right to dismiss a child from the program if the child's behavior makes it difficult for peers, child care staff, or the program itself to function optimally. **Failure to meet the second semester financial obligations of the program will require withdrawal of the child.**



Dates of Service

The before-school program is open every school day of the year. It does not operate during in-service, institute and conference days, and school or summer vacations. The Wilmette Park District provides child care at the Recreation Center on days when schools are not in session.

Hours

Child care will be open from 7:00 a.m. until children are dismissed to their classrooms. Under no circumstances may a child arrive prior to 7:00 a.m. Children will not be dismissed early from child care to meet friends on the playground.

Note: on those days when inclement weather requires school to begin one hour later than usual, child care will also open one hour later. Child care will not meet if schools are closed due to severe weather emergencies.

Snacks

The program fee covers the cost of a daily snack provided by District 39 cafeteria staff. The snack consists of three items, fruit, cereal or crackers or a similar item, and low fat milk. While we strive to provide wholesome snacks, please know that this is not intended as a substitute for a nutritious breakfast.

After-School Child Care

A kindergarten enrichment program, after-school recreational and child care activities are provided by the Wilmette Park District at the Recreation Center. A separate registration procedure is necessary to enroll children in the Park District program. For more information concerning the after-school program, please call 256-6100.