

Wilmette Junior High School
Parent Handbook Addendum
SCHOOL HOURS

MONDAY, TUESDAY, WEDNESDAY, FRIDAY

HOMEROOM	8:25 - 8:35
PERIOD 1	8:38 - 9:18
PERIOD 2	9:22 - 10:02
PERIOD 3	10:06 - 10:46
PERIOD 4	10:50 - 11:30
PERIOD 5 (LUNCH)	11:34 - 12:14
PERIOD 6 (LUNCH)	12:18 - 12:58
PERIOD 7	1:02 - 1:42
PERIOD 8	1:46 - 2:26
PERIOD 9	2:30 - 3:10

THURSDAY

PERIOD 1	8:25 - 9:02
HOMEROOM	9:05 - 9:42
PERIOD 2	9:46 - 10:23
PERIOD 3	10:27 - 11:04
PERIOD 4	11:08 - 11:45
PERIOD 5 (LUNCH)	11:49 - 12:26
PERIOD 6 (LUNCH)	12:30 - 1:07
PERIOD 7	1:11 - 1:48
PERIOD 8	1:52 - 2:29
PERIOD 9	2:33 - 3:10

Before School: Students may enter the building and wait in the cafeteria until the first bell rings at 8:10 am. Supervision begins at 7:55 am. Students who arrive after 8:25 am must check in the front office before reporting to homeroom. On-time arrival is expected to ensure students receive the maximum amount of instructional time.

After School: At dismissal (3:10 pm), walkers and car line students will exit through the front doors. Bus riders will exit through the rear of the building. Buses drop off and pick up students at the back doors of the school. When picking up students, parents should follow the traffic pattern in the circle drive, pulling to the **forward-most spot** possible. Picking students up in the parking lots of either Regina High School or the Mikaelian Educational Center is prohibited for safety reasons.

Students staying after school are expected to have a destination. This means that they should report to a designated activity (Homework Club, the DEN, clubs, athletics, etc). Students should not linger in the front lobby after school hours, and will be asked to leave if there for an extended amount of time.

LUNCH/RECESS SCHEDULE

Students spend approximately 20-25 minutes eating lunch in the cafeteria, followed by

the same amount of time in outdoor recess. During inclement weather, recess is held indoors with gym and auditorium options. There is a Learning Commons option for students who sign up daily using a posted QR code.

Wilmette Junior High offers three dining options: hot lunch, a la carte purchases, and a sandwich line. Monthly menus for hot lunches are available online.

Each student is issued a lunch account that parents may choose to fund through online credit card payments or by a check sent to the school office. An automated email reminder is sent to the parent when the account falls below \$10.00. NO cash is accepted in the cafeteria.

SEVERE WEATHER PROCEDURES

In the event of severe weather at dismissal:

- An automated call/email will be sent to parents prior to 2:55 pm, indicating that students will not be dismissed at their regular time.
- Large signs will be posted on the front doors of the school indicating a delayed dismissal. Parents will be asked to wait in their vehicles until the weather lifts unless there is a severe weather WARNING.
- Students will remain in their classrooms, supervised by their teachers, until the weather lifts.
- At that time students will be dismissed, exiting via their typical route—walkers and parent pick-up through the front doors and bus riders through the back.
- Students will not be allowed to go to a sibling's classroom nor will they be released to an unauthorized adult without parental consent.
- In the event of a severe weather WARNING (not watch), students and staff will take cover in designated areas within the building; parents are welcomed to take cover in the building, should they desire.

PROGRESS REPORTING

Parents and students can check online grades by going to the PowerSchool Parent Portal on the WJHS website. Login instructions will be sent at the beginning of the school year. If you have any trouble, please contact the school office.

PICTURE DAY

School pictures will be taken yearly in September, and a retake day will be scheduled. Information regarding picture day will be available in the main office.

TRAFFIC GUIDELINES

Parents are urged to review the Traffic/Safety Guidelines found on the Wilmette Junior

High School website. Note designated parking restrictions, one-way traffic patterns, and safe walking routes to/from school. The limited parking spaces in our school parking lots are reserved for staff only.

PLEASE NOTE: Northbound traffic will be allowed to turn RIGHT into the circle drive, and left turns into the circle drive from Locust are not allowed during drop off and pickup. Additionally, please remind your child to pay attention to crosswalks, especially those with no crossing guards, to ensure safety to and from school.

SCHOOL/DISTRICT CALENDAR

The District 39 calendar is available on the homepage of the District 39 website at www.wilmette39.org under the “About Us” tab. A calendar of events specific to Wilmette Junior High is available on the Wilmette Junior High School page of the District 39 website. It is a good idea to bookmark the WJHS page, as the Recent Events are updated regularly and you will want to check back often. If you have a question about a specific item that you are not able to find, please contact the school office.