



Wilmette Public Schools, D39
Mikaelian Education Center
615 Locust Road; Wilmette, IL 60091
v 847-512-6000 f 847-256-2959
www.wilmette39.org

REQUEST FOR STUDENT RECORDS

DATE

NAME AND ADDRESS OF SCHOOL CHILD ATTENDED

CHILD'S NAME AND BIRTHDATE

The above child has enrolled in the Wilmette Public School District 39. Please forward the following records so that the child may complete the transfer to District 39.

- Academic records (including attendance, report cards, standardized testing results)
- Health and medical records
- Psychological testing
- Special services records (including MDC, IEP, and enrichment reports)

Please transfer my child's records to:

- Central School
 Harper School
 Highcrest Middle School
 McKenzie School
 Romona School
 Wilmette Junior High School

Staff member email to send to

Parent Signature

Date

Central School
910 Central Ave
Wilmette, IL 60091
v 847-512-6100
f 847-251-4086

Harper School
1101 Dartmouth
Wilmette, IL 60091
v 847-512-6200
f 847-251-4176

McKenzie School
649 Prairie Ave
Wilmette, IL 60091
v 847-512-6300
f 847-251-4067

Romona School
600 Romona Rd
Wilmette, IL 60091
v 847-512-6400
f 847-251-4153

**Highcrest
Middle School**
569 Hunter Rd
Wilmette, IL 60091
v 847-512-6500
f 847-256-0083

**Wilmette Junior
High School**
620 Locust Rd
Wilmette, IL 60091
v 847-512-6600
f 847-256-0204