



WILMETTE
Public Schools
DISTRICT 39

Lisa Winter
Food Service Coordinator
winterl@wilmette39.org
Mikaelian Education Center
615 Locust Road; Wilmette, IL 60091
v 847-256-2450 f 847-256-1782

August 1, 2012

Dear Parents,

The purpose of this email is to inform you that our lunch program guidelines for billing are changing starting August 21, 2012.

The intent of a student lunch account is to operate like a debit card and allow purchases only when funds are available. Therefore it is important to maintain a positive account balance. Effective August 21, 2012, lunch accounts with a **negative** balance of \$10 or more will be suspended until the account is paid in full. This means your child will be unable to purchase a school lunch.

Deposits

You can pay by check at any of the district buildings; make checks payable to Wilmette Public School District 39. Also, you can make a deposit through the district website in the Fee Payments section. Click on the RevTrak link. Select School Dining (Lunch) and enter the dollar amount you wish to deposit. Your family ID and password are the same codes used to login to School Dining.

Please take the time to regularly check and monitor your lunch account balance. You are notified when your child's account balance is \$10 or less. It's important to make a timely deposit when you receive such notification to avoid suspension of account. If you have an outstanding balance, please bring your account current as soon as possible.

If you have any questions or concerns about your lunch account, please contact

Lisa Winter at winterl@wilmette39.org or x6057.

Central School
910 Central Ave
Wilmette, IL 60091
v 847-251-3252
f 847-251-4086

Harper School
1101 Dartmouth
Wilmette, IL 60091
v 847-251-6754
f 847-251-4176

McKenzie School
649 Prairie Ave
Wilmette, IL 60091
v 847-251-2295
f 847-251-4067

Romona School
600 Romona Rd
Wilmette, IL 60091
v 847-256-0211
f 847-251-4153

**Highcrest
Middle School**
569 Hunter Rd
Wilmette, IL 60091
v 847-853-2900
f 847-256-0083

**Wilmette Junior
High School**
620 Locust Rd
Wilmette, IL 60091
v 847-256-7280
f 847-256-0204